



3.5. To Print Your Official Payment Receipt

1. To print official payment receipt, go to menu [Sales Tax] then to [Payment] to [Payment Receipt]
(Figure 6.4)

The screenshot shows a web application interface for 'Payment Receipt'. On the left is a sidebar menu with options: Home, Company Information, Sales Tax (highlighted with a red box), Service Tax, User Administration, and Logout. The main area is titled 'Payment' and 'Payment Receipt'. It contains a table with 10 rows of transaction data. The first row is selected, indicated by a radio button in the 'Select' column. Below the table are 'Print' and 'Preview' buttons, both highlighted with red boxes. A pagination bar shows 'Page 1 Of 4'. A note at the bottom states: 'Note: Please ensure that your browser's pop-up blocker is disabled before printing. You are only allow to print 3 times. 1st original, 2nd and 3rd are duplicate. Please choose A4 Paper Size and make sure the header and footer of browser is removed before you start printing.'

Select	No	Form No	Request Type	Receipt Date/Time	Receipt No	Amount	Status
<input checked="" type="radio"/>	1	A10-900010/1403	CJ3	19/09/2018 13:22:02	000003CJ	16,203.74	Printed (0)
<input type="radio"/>	2	A10-900006/1403	CJ3	28/08/2018 17:54:58	000001CJ	20,250.00	Printed (0)
<input type="radio"/>	3	A10-900003/1403	CJ3	10/02/2015 13:48:14	000001CJ	14,250.00	Printed (3)
<input type="radio"/>	4	A10-900018/1311	CJ3	16/10/2014 15:26:51	000068CJ	30,300.00	Printed (3)
<input type="radio"/>	5	A10-900007/1403	CJ3	21/08/2014 13:40:11	000065CJ	3,000.00	Printed (5)
<input type="radio"/>	6	A10-900006/1402	CJ3	13/08/2014 13:54:25	000064CJ	5,000.00	Printed (3)
<input type="radio"/>	7	A10-900007/1402	CJ3	13/08/2014 13:43:33	000063CJ	5,000.00	Printed (3)
<input type="radio"/>	8	A10-900009/1402	CJ3	13/08/2014 13:16:25	000062CJ	5,000.00	Printed (3)
<input type="radio"/>	9	A10-900001/1404	CP3	22/05/2014 10:44:58	000053CP	22,527.00	Printed (0)
<input type="radio"/>	10	A10-900009/1403	CJ3	11/03/2014 13:08:29	000051CJ	1,500.00	Printed (3)

Page 1 Of 4

Note: Please ensure that your browser's pop-up blocker is disabled before printing. You are only allow to print 3 times. 1st original, 2nd and 3rd are duplicate. Please choose A4 Paper Size and make sure the header and footer of browser is removed before you start printing.

Figure 6.4 – Payment Receipt

2. To Preview the receipt, select the radio button of the transaction that you wish to preview and click on the [Preview] button. (Figure 6.4). You are require to turn off the pop up blocker before printing or previewing the receipt. Preview receipt is not an official receipt. (Figure 6.5). To exit the preview, click on the cross button of the open window.



**JABATAN KASTAM DIRAJA
MALAYSIA**

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 1-1

Doc ID: SST_UM_v1-1

Page No : 32


KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Bukan Resit Rasmi/Not Official Receipt
PREVIEW COPY

No Resit/Receipt No. ~~SST~~ 000003CJ
Tarikh/Date: 19-09-2018
Masa/Time: 13:22:02
Kod Stesen/Station Code: A10, IPOH, PERAK


* A 1 0 2 0 1 4 0 3 9 0 0 1 0 *

/2/0/1/8/0/0/0/0/0/1/B/_/_

Maklumat Pembayar
Payee Details

Alamat Pembayar
Payee Address

Registration No./Others
Registration No./Others

No. Pendaftaran SST
SST Registration No.

No. Lesen SST
SST License No.

Perihal Transaksi/ <small>Transaction Details</small>	Cara Bayaran/ <small>Method Of Payment</small>	No Rujukan/ <small>Registration No</small>	Amaun(RM) <small>Amount(RM)</small>
Cukai Jualan	FPX - B2C	A10-900010/1403	RM 16,203.74 *****


Figure 6.5 – Preview Receipt

- To print the receipt, select the radio button of the transaction that you wish to preview and click on the [Print] button. (Figure 6.4)

Printing component cannot install on non Internet Explorer Browser.
System will print using default printer settings. Please remove header
and footer manually & choose A4 paper size before printing receipt.



Figure 6.6– Pop up for Print Receipt

 JABATAN KASTAM DIRAJA MALAYSIA	User Manual	
	Doc Ref : EITS/CMMI/ENG/RSD/UM	Version : 1-1
	Doc ID: SST_UM_v1-1	Page No : 33



KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Resit Rasmi/Official Receipt
ASAL / ORIGINAL

No Resit/Receipt No: 000003CJ
Tarih/Date: 19-09-2018
Masa/Time: 13:22:02
Kod Stesen/Station Code: A10, IPOH, PERAK



* A 1 0 2 0 1 4 0 3 9 0 0 0 1 0 *

/2/0/1/8/0/0/0/0/0/1/8/_/_

Maklumat Pembayar
Payee Details

Alamat Pembayar
Payee Address

888, Jin Desa Bukit Antara 2, Taman Antara, 56100
Kuala Lumpur

Registration No./Others
Registration No/Others

No. Pendaftaran SST
SST Registration No.

No. Lesen SST
SST License No.

Perihal Transaksi/ <i>Transaction Details</i>	Cara Bayaran/ <i>Method Of Payment</i>	No Rujukan/ <i>Registration No</i>	Amaun(RM) <i>Amount(RM)</i>
Cukai Jualan	FPX - B2C		RM 16,203.74 *****

Figure 6.7 –Original Copy of Receipt

- The first printed copy will be original copy (Figure 6.7) and subsequent 2nd and 3rd printed copy will be duplicated copy (Figure 6.8). You are only allow to print 3 times.



**JABATAN KASTAM DIRAJA
MALAYSIA**

User Manual

Doc Ref : EITS/CMMI/ENG/RSD/UM

Version : 1-1

Doc ID: SST_UM_v1-1

Page No : 34



KERAJAAN MALAYSIA
Jabatan Kastam Diraja Malaysia
Resit Rasmi / Official Receipt
SALINAN / COPY

No Resit/Receipt No: 000001CJ
Tarikh/Date: 10-01-2014
Masa/Time: 14:05:19
Kod Stesen/Station Code: A10, IPOH, PERAK
/2/0/1/4/0/0/0/0/0/0/1/_/_/

Maklumat Pembayar/

Payee Details 888, Jln Desa Bukit Antara 2, Taman Antara, 56100
Kuala Lumpur.

No Pendaftaran/Lain-Lain/

Registration No/Others

Perihal Transaksi/ <i>Transaction Details</i>	Cara Bayaran/ <i>Method Of Payment</i>	No Pendaftaran/ <i>Registration No</i>	Amaun(RM) <i>Amount</i>
Pembayaran Cukai Jualan	EFT		RM 630.00 ***

Ringgit Malaysia/ Enam Ratus Tiga Puluh Sahaja
Malaysian Ringgit

No Kebenaran: BPKS(8.15)248-11(6)

740208145539/ 02:44:18/ 10/01/2014

Figure 6.8 –Duplicate Copy of Receipt

