

# How to do SST Return - Mr. Accounting M10/M20/M30

## Step 2: Check Tax Code Category

1. Click on **Tax Module**
2. Click on **Tax Settings**
3. Choose the **Related Tax Code**
4. Click on **Record**
5. Make sure **Include in Tax Return** is Ticked
6. Make sure the **Tax Category** is tagged correctly. (Please refer to below table)

The screenshots illustrate the steps to check the tax code category in the Mr. Accounting M30 DEMO GST/SST software:

- Step 1:** The main dashboard shows the 'SST' icon highlighted with a red circle and the number 1.
- Step 2:** The 'Tax Settings' option under the 'Maintenance' menu is highlighted with a red circle and the number 2.
- Step 3:** The 'Tax Code' list is displayed, showing various codes and their descriptions. The 'C10' code is highlighted with a red circle and the number 3.
- Step 4:** The 'Record' button at the bottom of the 'Tax Code' list is highlighted with a red circle and the number 4.
- Step 5:** The 'Tax Type Settings' window is shown, with the 'Include in Tax Return' checkbox checked. This checkbox is highlighted with a red circle and the number 5.
- Step 6:** The 'Tax Category' dropdown menu is shown, with the 'SST-Service Tax 6' option selected. This dropdown is highlighted with a red circle and the number 6.

| Tax Code | Category                            | SST Return Column  |
|----------|-------------------------------------|--------------------|
| CJ10     | SST-Sales Tax 10                    | 11)b)              |
| CJ5      | SST-Sales Tax 5                     | 11)a)              |
| CP6      | SST-Service Tax 6                   | 11)c)              |
| CPE      | SST-Exempted                        | -                  |
| CJE      | SST-Exempted                        | -                  |
| CNR      | SST-Not Relevant                    | -                  |
| CJE-DA   | SST-Designated Area                 | 18)a)              |
| CJE-CP   | SST-Schedule A                      | 18)b)1)            |
| CJE-NTG  | SST-Schedule B                      | 18)b)2)            |
| CJE-RM   | SST-Raw Material Exempted           | 18)b)3)i) OR 19)   |
| CJE-RMOB | SST-Raw Material On Behalf Exempted | 18)b)3)ii) OR 20)  |
| CJE-WPE  | SST-Work Performed Exempted         | 18)b)3)iii) OR 21) |

The screenshot shows the 'Tax Type Settings' window with the 'Update SST Tax Code' button highlighted. The button is located in the 'Tax Link to GL' section.

*\*Make sure you run Update SST Tax Setting > Update SST Tax Code to get all the latest SST Tax Code*

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